German Patent
and Trade Mark Office

Information by the German Patent and Trade Mark Office's Customer Care and Services

You want to renew your European patent which is valid in the national phase in Germany?

Here is a checklist for you:

1. Check the legal status of your IP right in Germany in **DPMAregister** (https://register.dpma.de). Use the Basic search.
   You can search for the publication number of the European Patent Office (EPO) (e.g. EP 2265825) or the EPO file (application) number (e.g. E 107060386) or the DPMA file number (e.g. 60 2010 000 059.1). Look in the field "*Due date*". FT means the due date, FG the annual renewal fee which is due.

Due date	FT FG	Feb 28, 2021 Annual fee for the 12th year

   The **annual renewal fee** for the following protection period is due on the last day of the month corresponding to the application month. If the annual renewal fee is not paid before the expiry of the second month after the due date, it may be paid together with a **surcharge for late payment of 50 euros** before the expiry of the sixth month after the due date. **If the annual renewal fee is not paid at all, not paid on time or not paid in full, the patent lapses.**

2. Decide who should transfer the money to the account of the DPMA:
   - the proprietor of the patent, or
   - the representative (see **DPMAregister**), or
   - a service provider specialised in IP renewals?

3. All information about payments are available on our DPMA website:
   - "Service" / "Fees" / "Patents" : https://www.dpma.de/english/services/fees/patents/index.html
   - official list of all fees and expenses: *Information of Costs, Fees and Expenses* (A9510.1)
   - Ordinance on Payment of Costs of the German Patent and Trade Mark Office and of the Federal Patent Court (Patent Costs Payment Ordinance – A9511.1)

   For payments from outside Germany, some banks charge extra transfer fees!
   (see also *Information on Cross-Border Credit*).

   Please indicate as purpose the **file number of the DPMA** (starting with 60 2010 nnnnnn.n) and the number for the fee to be paid (for e.g. 312 090).

4. After your payment, follow the line "**Due date"** in the list of master data in the **DPMAregister** entry for your file number. If the fee amount has been paid in full and correctly in respect of the file number, the payment will be usually processed within the next 21 to 35 days and – if admissible – the next due date will be indicated in the corresponding line. (See also the FAQ *"Has the DPMA received payment of the annual renewal fee for my IP right and has the payment been processed?"*)

Should you have any questions, please do not hesitate to contact the team of the Customer Care and Services by phone on **+49 89 2195-1000** or by e-mail at info@dpma.de.

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2.1.2 - Customer Care and Services
Internet: https://www.dpma.de