Deutsches
Patent- und Markenamt

Ordinance on Payment of Costs of the German Patent and Trade Mark Office and of the Federal Patent Court (Patent Costs Payment Ordinance)[1]

of 15 October 2003

(Federal Law Gazette[2] I p. 2083)
last amended by Article 3 of the ordinance of 7 February 2022 (Federal Law Gazette I p. 171)

[1] *Patentkostenzahlungsverordnung*
[2] *Bundesgesetzblatt (BGBl.)*

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By virtue of section 1(2) no. 2 of the Patent Costs Act (*Patentkostengesetz*) of 13 December 2001 (Federal Law Gazette I p. 3656) the Federal Ministry of Justice issues the following ordinance:

Section 1
Routes of payment

(1) Costs of the German Patent and Trade Mark Office and the Federal Patent Court may be paid by:

1. cash at the paying offices of the German Patent and Trade Mark Office;
2. transfer to an account of the branch of *Bundeskasse* (federal cash office) in charge of the German Patent and Trade Mark Office;
3. cash deposit at a domestic or foreign financial institution into an account of the branch of *Bundeskasse* in charge of the German Patent and Trade Mark Office;
4. submitting a valid "SEPA Core Direct Debit Mandate" form together with the "Specification of the purpose of use of the mandate" form.
5. by electronically transmitted payment into an account of the branch of *Bundeskasse* in charge of the German Patent and Trade Mark Office in trade mark and design procedures if the means of payment for the procedural act concerned is published on the website of the German Patent and Trade Mark Office (www.dpma.de).

(2) For payments to the German Patent and Trade Mark Office, the forms available at www.dpma.de shall be used for submissions according to subsection (1) no. 4.

(3) The German Patent and Trade Mark Office shall publish in its official gazette *Blatt für PMZ* the conditions that have to be fulfilled for collective payments into an account of the branch of *Bundeskasse* in charge of the German Patent and Trade Mark Office and the indications necessary for payment.

Section 2
Date of payment

The following day shall be deemed the date of payment:

1. In the case of cash payment, the day of payment;
2. in the case of transfers, the day on which the amount is credited to the account of the branch of *Bundeskasse* in charge of the German Patent and Trade Mark Office;
3. in the case of cash deposit into the account of the branch of *Bundeskasse* in charge of the German Patent and Trade Mark Office, the day of deposit;
4. in the case of submission of a "SEPA Core Direct Debit Mandate" form together with the "Specification of the purpose of use of the mandate" form indicating the costs, the date of receipt at the German Patent and Trade Mark Office or at the Federal Patent Court; for costs that will be due in the future, the due date, provided the beneficiary of the debiting transaction is the branch of *Bundeskasse* in charge of the German Patent and Trade Mark Office. In case the "SEPA Core Direct Debit Mandate" form is submitted by fax, the original form shall be submitted subsequently within one month after receipt of the fax. Otherwise, the date of receipt of the original form shall be deemed the date of payment.
5. in the case of electronically transmitted payment, the day on which the amount is credited to the account of the branch of *Bundeskasse* in charge of the German Patent and Trade Mark Office; for card payment methods and the use of electronic payment systems, the day of acceptance.

Section 3
Transitory provisions

Debit advice mandates, issued under section 1 no. 4 of the Patent Costs Payment Ordinance of 20 December 2001 (Federal Law Gazette I p. 3853) for fees that will be due in the future, shall no longer be applicable by 1 January 2004. Section 2 no. 4 applies accordingly to direct debiting mandates issued for fees that will be due in the future under section 1 no. 5 of the ordinance mentioned in the first sentence.

Section 4
Entry into force, termination

This ordinance shall enter into force on 1 January 2004. The Patent Costs Payment Ordinance of 20 December 2001 (Federal Law Gazette I p. 3853) shall cease to be effective on entry into force of this ordinance.