Organisation Structure

of the German Patent and Trade Mark Office

Last update: 1. November 2026

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Customer Care and Services
Telephone: +49 89 2195-1000
Fax: +49 89 2195-2221
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Jena Sub-Office
Mailing address: Deutsches Patent- und Markenamt, Dienststelle Jena, 07738 Jena, Germany
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Berlin Branch
Information and Service Centre
Mailing address: Deutsches Patent- und Markenamt, Informations- und Dienstleistungszentrum Berlin, 10958 Berlin, Germany
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Central Unit 0.1 Press and Public Relations

Central Unit 0.11 International Affairs

Central Unit 0.2 Internal Communications, Key Support to Senior Management and Central Event Management

Central Unit 0.3 Central Controlling, Cost/ Performance Accounting, Strategic Business Process Management
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Quality Management

Central Unit 0.4 Internal Audit and Office Data Protection

President of the German Patent and Trade Mark Office

Vice-Presidents

Arbitration Board under the Employee Inventions Act

Arbitration Board under the Act on Collective Management Organisations (CMO Act)

Inclusion Officer of the Employer

Equal Opportunities Officer

Central Unit 4.0.1 Health and Safety

Directorate General 1 Patents and Utility Models

Cluster 1.10 Mechanical Engineering
- Pat. Div. 1.11 Gearing Technology
- Pat. Div. 1.12 Machine Elements
- Pat. Div. 1.13 Combustion Engines
- Pat. Div. 1.14 Machine Tools, Metal Working, Hydraulic Systems, Pneumatic Systems
- Pat. Div. 1.15 Engines and Machines, Wood Working, Arms, Sports and Games, Renewable Energy
- Pat. Div. 1.16 Thermal Technology, Household Articles, Vehicle Components
- Pat. Div. 1.17 Engines and Machines
- Pat. Div. 1.18 Hybrid Drives, Valves, Vibration Mechanics

Cluster 1.20 Mechanical Technology
- Pat. Div. 1.21 Land Vehicles I
- Pat. Div. 1.22 Conveying, Railways, Cycles, Waterborne Vessels and Aircraft
- Pat. Div. 1.23 Agricultural Technology, Process Engineering, Food Technology, Cleaning
- Pat. Div. 1.24 Mining, Metallurgy and Foundry Technology, Machine Elements
- Pat. Div. 1.25 Civil Engineering
- Pat. Div. 1.26 Textile Technology, Control Systems for Combustion Engines
- Pat. Div. 1.27 Packaging, Printing, Paper, Refrigeration
- Pat. Div. 1.28 Land Vehicles II

Cluster 1.30 Electrical Engineering
- Pat. Div. 1.31 Communication Technique
- Pat. Div. 1.32 Electric Machines
- Pat. Div. 1.33 Semiconductor Devices I, Solid State Devices
- Pat. Div. 1.34 General Electrical Engineering
- Pat. Div. 1.35 Measuring of Electric Variables, High Frequency Technology, Transmission, Basic Electronic Circuits
- Pat. Div. 1.36 Basic Electric Elements, Semiconductor Devices II
- Pat. Div. 1.37 Electric Converters and Networks, Electric Vehicle Propulsion
- Pat. Div. 1.38 Electric Elements and Systems, Signalling, Automotive Electrics
- Pat. Div. 1.39 Electric Methods of Working and Assemblies, Electric Heating, Basic Circuit Arrangements
- Pat. Div. 1.19 Manufacturing Engineering, Automotive Engineering, Vibration Mechanics
- Pat. Div. 1.59 Information Technology and Data Processing III, Measuring, Controlling

Cluster 1.40 Chemistry, Medical Engineering, Patent Administration, Utility Models
- Div. 1.1 Patent and Utility Model Administration
  - Section 1.1.1 Formal Patent Procedures I
  - Section 1.1.2 Formal Patent Procedures II
  - Section 1.1.3 Utility Model Unit
- Div. 1.2 Utility Model Divisions, Topography Division, Utility Model Cancellation Proceedings
- Pat.Abt. 1.41 Medical Engineering
- Pat. Div. 1.42 Batteries and Fuel Cells
- Pat. Div. 1.43 Organic Chemistry I, Working of Plastics, Process Engineering I
- Pat. Div. 1.44 Organic Chemistry II, Pharmaceutics*, Cosmetics
- Pat. Div. 1.45 Inorganic Chemistry, Process Engineering II, Coating

Cluster 1.50 Physics
- Pat. Div. 1.51 Optics, Acoustics
- Pat. Div. 1.52 Measuring of Non-Electric Variables I
- Pat. Div. 1.53 Information Technology and Data Processing I
- Pat. Div. 1.54 Measuring of Non-Electric Variables II, Lighting**, Micro-Structural Technology, Nano-Technology, Laser, X-Ray Technique, Nuclear Engineering, Plasma Technique
- Pat. Div. 1.55 Information Storage, Locating, Direction-Finding and Navigation Technology, Cellular Systems, Vending Machines
- Pat. Div. 1.56 Measuring, Controlling in Automotive Engineering, Traffic Management and Control Systems
- Pat. Div. 1.57 Information Technology and Data Processing II, Image Processing, Indicating Devices, Controlling
- Pat. Div. 1.58 Motor Vehicle Safety, Testing/ Investigation of Materials

Directorate General 2 Information

Central Unit 2.0.1 Horizontal Tasks and Enterprise Architecture Management

Central Unit 2.0.2 Informaton Security

Division 2.1 Customer Relations and External Information Services
- Section 2.1.1 Editorial Office, Printing and Media
- Section 2.1.2 Customer Care and Services
- Section 2.1.3 Information and Service Centre Berlin
- Section 2.1.4 Media Design and Production

Division 2.2 Internal Information Services
- Section 2.2.1 Classification Systems
- Section 2.2.2 Statistics and Analyses
- Section 2.2.3 Database Search
- Section 2.2.4 Library

Division 2.3 Requirements Management and Processes
- Section 2.3.1 Program Management and IT Projects
- Section 2.3.2 Central IT Tasks under ITIL
- Section 2.3.3 In-house Architecture and Management for Processes
- Section 2.3.4 Test Management

Division 2.4 Development and Application Support
- Section 2.4.1 Development
- Section 2.4.2 Application Support I
- Section 2.4.3 Application Support II

Division 2.5 Technical Operation
- Section 2.5.1 Infrastructure Management, Network and Media Technology
- Section 2.5.2 Central Hardware and Servers
- Section 2.5.3 Terminals and Software Distribution

Directorate General 3 Trade Marks and Designs

TM Div. 3.1 Trade Mark Examination

Trade Mark Procedures after Registration
- Team 3.1.1 Chemicals, Cosmetics and Medical Products, Machines and Tools, Printing Products, Stationery, Advertising, Education and Training, Entertainment, Sports
- Team 3.1.2 Chemicals, Cosmetics and Medical Products, Machines and Tools, Printing Products, Stationery, Advertising, Education and Training, Entertainment, Sports
- Team 3.1.3 Chemicals, Cosmetics and Medical Products, Machines and Tools, Printing Products, Stationery, Advertising, Education and Training, Entertainment, Sports
- Team 3.1.4 Chemicals, Cosmetics and Medical Products, Machines and Tools, Printing Products, Stationery, Advertising, Education and Training, Entertainment, Sports
- Team 3.1.5 Chemicals, Cosmetics and Medical Products, Machines and Tools, Printing Products, Stationery, Advertising, Education and Training, Entertainment, Sports
- Section 3.1.6 Trade Mark Procedures after Registration

TM Div. 3.2 Trade Mark Examination

National and International Trade Mark Law, Coordination of Decision Practice
- Team 3.2.1 Foodstuffs, Electronics, IT, Telecommuni-cations, Vehicles, Technological Services, Medical Services
- Team 3.2.2 Foodstuffs, Electronics, IT, Telecommuni-cations, Vehicles, Technological Services, Medical Services
- Team 3.2.3 Foodstuffs, Electronics, IT, Telecommuni-cations, Vehicles, Technological Services, Medical Services
- Team 3.2.4 International Registrations
- Section 3.2.5 Initial Processing, Qualification
- Section 3.2.6 Classification

TM Div. 3.3 Trade Mark Examination

Participation in Organisation, Personnel and IT Processes, Classification
- Team 3.3.1 Textiles, Energy, Transport
- Team 3.3.2 Agriculture, Beverages, Tobacco, Transport
- Team 3.3.3 Financial Services, Furniture
- Team 3.3.4 Building Construction, Building Materials, Lighting, Heating, Sanitary Apparatus, Toys, Sports
- Section 3.3.5 IT Coordination, Quality Assurance
- Section 3.3.6 Initial Processing, General Administrative Matters Concerning Trade Mark Procedures

Div. 3.4 Trade Mark Cancellation Proceedings

Div. 3.5 Design Division, Invalidity Proceedings, Management of Sub-Office
- Section 3.5.1 Design Unit

Directorate General 4 Administration and Law

Div. 4.1 Personnel Management
- Section 4.1.1 Personnel Management, Personnel Recruitment, Personnel Placement
- Section 4.1.2 Personnel Services and Job Evaluation
- Section 4.1.3 Staff Qualification and Training
- Section 4.1.5 Personnel Development

  Personnel Representation Matters

Div. 4.2 Budget, Organisation, Internal Services
- Section 4.2.1 Budget and Payment Transactions
- Section 4.2.2 Organisation and crisis prevention

  Multi-Project Management
- Section 4.2.3 Document Receiving, Digitising and Dispatching Services, Central Clerical Service
- Section 4.2.4 Facility and Room Management, Internal Services,

Div. 4.3 Legal Division
- Section 4.3.1 General Legal Affairs, Corporate Legal Advice & Compliance Management
- Section 4.3.2 Legal Affairs, Patents and Utility Models
- Section 4.3.3 Legal Affairs, Trade Marks and Designs
- Section 4.3.4 Awarding of Contracts
- Section 4.3.5 Patent Attorneys and Other Agents

Div. 4.4 Supervision under the Act on Collective Management Organisations (CMO Act)
- Section 4.4.1 Authorisation and Internal Structure of CMOs, Copyright Registers
- Section 4.4.2 Conditions of Management and Distribution
- Section 4.4.3 Terms of Use and Tariffs

* incl. related biotechnology
**incl. discharge tubes

located at the Jena Sub-Office

located at the Berlin Branch